



Environmental Policy- Remote work

Intent

This environmental policy formalises Globally's commitment to supporting the principles of environmental sustainability and recognises that a sustainable environment is central to our lives at work.

The aim of our environmental policy is to reduce our environmental impact despite working from home.

Scope

This policy and associated practices apply to all, including temporary, part-time, and full-time staff.

Practices/Policy

Globally encourages all staff to implement the following as much as possible:

Utilities

1. Energy
 - Turn off light switches
 - Don't over-charge electronics
 - Switch to LED lights

2. Water
 - Adopt water saving devices e.g., aerators
 - Invest in water filter systems for drinking water

Technology

1. Consumer Electronics

- Extend device life by repairing rather than replacing
- Set-up automatic sleep mode for laptops and computers

Waste

- Make double-sided printing the default on printers to reduce paper waste & save costs.
- Compost where possible
- Use green cleaning products that have compostable/recyclable/refillable packaging.
- Purchase separate bins for recycling

Travel

- When the weather permits, walk or cycle to run errands

Office Supplies

- Reduction of non-essential office supplies such as paper, post-it notes.

Resources

Home Supplies Vendors:

<http://www.greentouches-uae.com/>

<https://bambuyu.com/>

<https://beanboat.com/how-it-works/>

<https://liquidoflife.net/>

Office Supplies Vendors:

<https://www.savetheplanet.ae/>

<https://www.tellurian-uae.com/>

<https://www.blueterra.co/>

